

# Administrative Charging Committee for Baltimore City

## Regular Meeting Agenda

Tuesday, July 6, 2023

10am-4pm

7 E. Redwood St, 9<sup>th</sup> Floor, Baltimore, MD 21202

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**Attendees:** (Committee Members) Tierra Hawkes (Chair), David Cramer, Raymond Kelly, Jesmond Riggins, (Staff) Caylin Young (Deputy Director), Mariel Shutinya, TaShawn Smithrick, Autumn Grant, Jumel Howard, Samuela Ansah, and Robin Drummond.

A. Call to Order - Rollcall

- a. The meeting was called to order at 10:04 am by Tiera Hawkes (Chair).
- b. Roll call and introductions
  - i. Committee members
  - ii. Staff

B. Review and Approval of Agenda

- a. Committee reviewed approved the July 6, 2023 Agenda
- b. Minutes will be voted on at a later date.

C. Staff Report

- a. Mariel Shutinya gave the report and an overview of the meeting.
  - i. Incidents/complaints filed after July 1, 2022 will come to ACC. Decisions before July 1, 2022 are being removed. Amendment will be made in the closed session and Mariel Shutinya will pull the language for reference.
  - ii. Sheriff's office will be sending over more cases.
- b. Administrative
  - i. Jumel Howard will be doing outreach for ACC as well as the whole office.
  - ii. Two case managers were hired. Tashawn Smithrick will be sitting in today and will be doing timestamps and pulling BWC.
  - iii. Another case manager (Crockett) will be starting soon.
  - iv. Samuela Ansah will be working as the PAB liaison.
- c. Committee members weighed in on the caseload.

D. Case Review

The Committee, in accordance with the Maryland Open Meetings Act, Md. Code Ann., General Provisions, 3-305(b)(1) may vote to go into closed session to “discuss the appointment, employment, assignment, promotion, discipline, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom

is has jurisdiction or any other personnel matter that affects one or more specific individuals.”

- a. Raymond Kelly made a motion to close the open session, seconded by David Cramer at 10:17 am.
  - b. Raymond Kelly moved to open the closed session meeting, seconded by David Cramer at 10:17 am.
  - c. The meeting was closed to the public at 10:17 am.
- E. The Open Meeting Session was reopened at 1:02 pm for open discussion.
- F. Motion to close the open session by David Cramer, seconded by Jesmond Riggins at 1:03 pm.
- G. Adjournment
- a. Raymond Kelly moved to close the open session and adjourn the meeting, seconded by David Cramer at 1:03 pm.

Next ACC Meeting: Friday, July 14, 2023 (10 pm-5 pm)